



QG MEDIA PRIVACY POLICY

COMMITMENT TO USER PRIVACY

QG Media is committed to protecting your privacy. You can visit most pages on our site without giving us any information about yourself. But sometimes we do need information to provide services that you request. This document is designed to give a clear explanation of QG Media's data processing practices. Please see below for further information.

If you have any questions or concerns relating to QG Media's site or would like to find out more about how we collect, store or use your personal data, please contact our Data Protection Officer.

DATA PROTECTION OFFICER'S DETAILS ARE AS FOLLOWS:

Kudsia Kaker
1 Delme Crescent
London
SE3 0ED

Email. info@qgmedia.io
Tel. +44 207 096 8980

ABOUT US

Founded in late 2011, headquartered in the heart of London, QG Media is a producer of high quality conferences for senior executives around the world. QG Media specialises in creating strategic B2B events within the digital landscape of

Cyber Security and IoT. We work with an exclusive Steering Committee formed of stakeholders within the secondary, primary and tertiary industry. We offer our attendees an event like no other of its kind; combining professional conferences with unique networking opportunities to ensure a positive ROI for everyone.

THE INFORMATION WE COLLECT & THE PRIMARY PURPOSE FOR COLLECTION

The personal information you provide is being collected for legitimate business purposes, which includes processing registrations or enquiries, keeping you informed about new events, products or offers and providing the best possible service to you. Whenever we process data for these purposes we will ensure that we always keep your Personal Data rights in high regard and take account of these rights.

The provision of this information is voluntary. However, if you do not provide the information requested, we may be unable to process your registration or enquiry. All information provided by you will be held in the strictest confidence. We will only collect the personal information that is necessary for the purposes mentioned above. It includes the following (however is not limited to):

Full Name & Job Title
Company Name & Address
Phone & Fax Number
Email Address
Interest Areas & Preferences

QG Media is the sole owner of the information collected on this site

USE OF COOKIES & LOG FILES

When you visit our site, a cookie (a very small text file) is placed on your device. If you accept it, it is used to provide you with a personalised experience and to assist in the collection of the site visitation statistics. You may refuse the cookie, if you wish. To do so, you will need to check your browser settings. QG Media collects certain information about your computer hardware and software, this includes (however is not limited to):

IP Address
Browser Type
Operating System
Access Times
Referring Website Addresses

This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of QG Media's websites. Cookies are also used in connection with the membership of our site. If you choose to not have your browser accept cookies, you will be able to view the majority of our site, however you will not be able to register as a site member.

INFORMATION SHARING: WHO WE INTEND TO SHARE INFORMATION WITH AND WHY

We do not rent or sell our customer e-mail lists. We may share your personal information with professional organisations (our event sponsors/exhibitors) to promote similar products and services related to your area of interest. If you do not consent to share your personal information with third party organisations please email info@qgmedia.io.

No list supplied by QG Media may be used by anyone other than for the confidential use of the original mailer. All lists are seeded with decoy names to protect against abuse; violators will be prosecuted.

LINKS TO OTHER WEBSITES

QG Media contains some links to other sites. Please be aware that QG Media is not responsible for the privacy practices of such other sites. This privacy statement applies solely to the information collected by QG Media

SURVEYS & PROMOTIONS

From time to time QG Media may run surveys and promotions and may request information from users as part of these. Participation in these is entirely voluntary.

SECURITY

QG Media takes precautions to protect your information. When users submit sensitive information (such as a credit card number) over the internet, we protect it through the use of encryption, such as the Secure Socket Layer (SSL) protocol. Access to all of our users' information is restricted in our offices. Only employees who need the information to perform a specific job are granted access to personally identifiable information. The servers that we store personally identifiable information on are kept in a secure environment.

CORRECTING, UPDATING OR REMOVING YOUR PERSONAL INFORMATION

QG Media will make every attempt to keep your personal data accurate, complete and up to date. If your personal information is incorrect, changes or if you no longer wish to receive information from QG Media, we will endeavour to correct, update or remove your information as swiftly as possible. This can be done by e-mailing info@qgmedia.io

DIRECT MARKETING

If you no longer wish to receive newsletters or promotional materials, you may opt-out of receiving these communications. You can do it by following the unsubscribe link placed in the footer of the promotional email or, if by post, by returning the letter to us with "unsubscribe" marked upon it. Or you can simply contact info@qgmedia.io and ask to be unsubscribed.

NOTIFICATION OF CHANGES

QG Media reserves the right to amend the privacy notice. In such case the 'last updated' date will be amended accordingly and you will be informed via statement prominently displayed on the website.

GDPR COMPLIANCE

QG Media respects your right to privacy. We ensure all data is managed lawfully, fairly and transparently. We use third parties to also acquire data, we hold those

parties to the same high standard. You have a right to be forgotten and can email us at info@qgmedia.io to request your personal data or any information related to privacy.

DATA STORAGE AND RETENTION

The personal data we hold is stored on QG Media servers and on the servers of cloud based database management services located in United States and Ireland. QG Media retains data for the duration of the customer's or member's business relationship with the QG Media. For more information on where and how long your personal data is stored, and for more information on your rights of erasure, please contact the QG Media's data protection officer at info@qgmedia.io

Additional Terms and Conditions of Delegate Registration

1. AGREEMENT

These terms and conditions (Terms), together with the registration form submitted by you, the Delegate (Booking), comprise the Agreement between you, the Delegate, and us, QG Media (Event Organiser) governing your participation and attendance at the Event.

2. EVENT ATTENDANCE

To ensure that the Delegate receives maximum value from the pre-arranged one-to-one meetings, the Delegate will be directed to complete a needs profile for inclusion on our secure event website. QG Media will provide profiles of solution partner organisations and other Delegates to assist you in selecting who you would like to meet during the one-to-one meeting sessions. A deadline will be specified by which time meeting choices must be submitted to QG Media. Participation in pre-arranged one-to-one meetings is at the discretion of QG Media. The individual delegate agrees to complete and return all delegate profiling, meeting and workshop selections before the requested deadlines, as specified by the Organiser. QG Media will not be held liable to the Delegate for any change in the number or identity of other attendees or for any attendees who do not keep scheduled meetings. The Delegate hereby confirms they will participate in a minimum of one (1) full day's participation, including attendance to their pre-arranged networking meetings (if applicable). You (the Delegate), hereby confirm

that you are appropriately qualified for attendance at the Event and will conduct yourself in a proper and professional manner at all times.

3. PAYMENT TERMS

This registration, upon acceptance by QG Media, confirms the named delegate as a participant at the event. Payment is due in full upon completion and return of the registration form. Your registration cannot be confirmed until full payment is received. Admission to the event will be refused if payment has not been received. QG Media reserves the right to withhold any information relating to the Event and/or refuse the Delegate entry to the event unless and until all fees due in respect of that Delegate's attendance at the Event have been paid in full.

4. ALTERATIONS, POSTPONEMENT OR CANCELLATIONS MADE BY EVENT ORGANISER

QG Media will strive to adhere to the communicated event programme but reserves the right to alter the event structure (i.e. location, venue, date and networking etc). If the event is cancelled or postponed by QG Media due to events or circumstances beyond its reasonable control (including without limitation Acts of God, flood, failure of any material supplier to the event, unforeseen occurrence, cancellation by the venue or other emergency), QG Media will reschedule event and the Delegate will be transferred to the appropriate re-scheduled event (within 12 months).

5. CANCELLATION & SUBSTITUTIONS BY THE DELEGATE

Delegate bookings are transferable but cannot be cancelled. If you are unable to attend, you must notify QG Media as early as possible and in any event at least six (6) weeks prior to the Event. A Delegate who is unable to attend the event may nominate a substitute who should be of equivalent level. Substitutes will only be admitted at the discretion of QG Media.

Delegates who book within six (6) weeks of the event and subsequently cancel within that period are entitled (as stipulated above) to nominate a substitute of equivalent level. Should no substitute be available, you may be transferred on to an appropriate alternative event (within 12 months).

Under certain promotions where delegate passes are free of charge. If you are

unable to attend, you must notify QG Media as early as possible and, in any event, at least three (3) weeks prior to the Event.

If a Delegate is unable to attend the event, they may nominate a substitute of equivalent level or be subject to a cancellation fee of £300. These conditions also apply to any additional registrants that you may have booked on behalf of.

6. MISCELLANEOUS

The delegate agrees to hold QG Media harmless for any injury or death that may occur at the event. The Organiser is not responsible for the conduct of the delegates while at the event, and is also not responsible for any costs, damages and/or expenses associated with the delegate's transportation to/from the event, hotel accommodations or third-party services, whether or not arranged by QG Media in connection with the event.

This Agreement is binding upon confirmation by QG Media of acceptance of the Booking submitted by Delegate. These terms are governed by English Law and the parties irrevocably agree to submit to the jurisdiction of the courts of England in all matters. QG Media is a company registered in England and Wales (company number 07752900) whose registered office is located at: 1 Delme Crescent, London, SE3 0ED.

Additional Terms and Conditions of Sponsorship

1. BREADTH OF AGREEMENT

These terms and conditions ("Terms"), together with the registration form submitted by you ("Booking"), outline the "Agreement" between you, the "Sponsor", and us, QG Media ("Event Organiser") pertaining to your attendance at the Event.

2. ATTENDANCE

The Sponsor representatives may attend conference and focus group sessions arranged by QG Media. The Sponsor will complete and return to QG Media all necessary event-related documentation and forms as required for facilitation of the one-to-one meetings and effective running of the event. Sponsor Representatives will attend the organised series of meetings (if relevant) pre-arranged by QG Media and communicated to the Sponsor. Sponsors are

responsible for the cost of gratuities. This may include use of leisure facilities at the Venue, parking, alcohol consumption (where applicable), travel, non-QG Media arranged dining, dry-cleaning, mini-bar, other refreshments and telephone calls.

QG Media will not be liable to the Sponsor for any change in the number or identity of attendees. There is no guarantee that such individuals will actually be present at any scheduled meeting. QG Media does not accept the responsibility for appointments not kept by either party. In the event a scheduled delegate becomes unavailable for a scheduled meeting, QG Media will endeavour to reschedule a meeting with an alternate person. However, if appointments are not kept by any person for any reason, QG Media assumes no responsibility and no refunds or partial refunds of any kind will be given.

3. PAYMENT

Upon receipt of Participant's signed Agreement, QG Media will issue an invoice for the full amount outstanding along with a countersigned copy of this Agreement. The payment of such amount invoiced shall be due and payable within ten (10) business days of signing by both parties ("Payment Due Date"). Payment can be made by credit card or wire transfer. In the event that this contract is signed less than 12 weeks prior to the event start date immediate payment should be made in full. All prices are exclusive of any applicable duties or taxes (such as VAT or similar sales taxes or duties). The Sponsor shall pay such taxes or duties as shown in the invoice to be applicable by law in relation to jurisdiction of the event.

For vendor passes under £3,000, payment must be made directly via card payment. A £49 surcharge will apply if you wish to be invoiced.

QG Media reserves the right to withhold any information relating to the Event and/or refuse the Sponsor and the Sponsor's Representatives entry to the event unless and until all fees due in respect of that Sponsors attendance at the Event have been paid in full.

4. ALTERATIONS, POSTPONEMENT OR CANCELLATIONS MADE BY EVENT ORGANISER

QG Media will strive to adhere to the communicated event programme but reserves the right to alter the event structure (i.e. location, venue, date and features etc). If the Event is cancelled or postponed by QG Media due to events or circumstances beyond its reasonable control (including without limitation Acts of

God, flood, failure of any material supplier to the Event, unforeseen occurrence, cancellation by the Venue or other emergency), QG Media will reschedule the Event and the Sponsor will be transferred to the appropriate re- scheduled event (within 12 months). QG Media shall not be responsible for rescheduling any meetings which were due to be held at the Event which is postponed and a new set of meetings for a revised delegate list will be provided for a future event.

5. CANCELLATIONS

If the Sponsor wishes to cancel this Agreement or its attendance at the Event, the Sponsor shall notify QG Media in writing with as much due notice as is possible. The Sponsor will be transferred to the appropriate re- scheduled event (within 12 months). QG Media reserves the right to withhold any information relating to the event and/or to refuse the Sponsor's representatives entry to the event until all fees due in respect of that Sponsor's attendance have been paid in full. If any fees due to QG Media are not paid by the date of the Event, QG Media shall be entitled to retain any payment which it has received.

6. MISCELLANEOUS

This Agreement is binding upon confirmation by QG Media of acceptance of the Booking submitted by the Sponsor.

These terms are governed by English Law and the parties agree to submit to the jurisdiction of the courts of England.

- a) The Sponsor is entitled to the number of onsite representatives at the Event as indicated in the Booking Details section of this Agreement. Any additional attendees will be subject to an additional charge.
- b) This Agreement constitutes the sole and exclusive agreement between the Parties on the subject matter covered. Participant acknowledges that no other warranties, representations or acknowledgements, written or oral, have been made which are not reflected herein.
- c) This Agreement shall be governed by and construed in accordance with the laws of England and Wales. The Parties hereto agree that, in any action by and between the Parties which arise out of this Agreement, said action must be brought in the English courts, and the party against whom said action is brought hereby consents to such jurisdiction and venue.
- d) In the event that either party shall retain or engage legal counsel to collect or enforce or protect its interest with respect to this Agreement, the prevailing party

shall be entitled to receive payment of all costs and expenses of such collection, enforcement or protection, including reasonable legal fees.

e) Participant agrees that in the case of litigation QG Media will not be able to mitigate its losses for any less than 50% of the value of this Agreement.

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7. INDEMNITY

Participant hereby agrees to indemnify and hold harmless QG Media from and against all costs, damages and expenses, which are incurred by Participant, its agents, and employees.

8. INFORMATION & COPYRIGHT

All information, including lists of participants, supplied to Participant in relation to the Event is for use by Participant for the purposes of the Event only. The copyright in any information produced by QG Media in connection with the event remains the property of QG Media and cannot be passed to any third party for any purpose.

All products and services are sold subject to our normal terms and conditions; copies are obtainable from our head office.

9. QUESTIONS

If you have any questions regarding this data protection policy, our terms and conditions or do not feel that your concerns have been addressed, please direct your questions to info@qgmedia.io